

NCURA Region IV Award Categories:

- **Distinguished Service Award:** Recognizes individuals with at least five years of experience who have demonstrated long-term contributions to research administration through leadership, presentations, publications, or consultation.
- **Kevin Reed Outstanding New Professional Award:** Honors a Region IV member of five years or less who has shown enthusiasm, commitment, and early engagement in NCURA activities at the regional or national level.
- **Meritorious Contribution Award:** Acknowledges individuals or groups who have made a meritorious contribution through NCURA service, publications, or innovative programs that have enhanced research administration.
- **Special Merit and Distinction Award:** Recognizes individuals whose contributions to NCURA Region IV go above and beyond “business as usual,” providing unique and invaluable service to the vitality and legacy of the Region.
- **John R. Phillips Regional Travel Award:** Provides financial support for attendance at the NCURA Region IV Meeting.
- **National Travel Award:** Provides financial support for attendance at the NCURA National Meeting.
- **Region IV Meeting Travel Award:** Provides financial support for travel expenses associated with attending the Region IV spring meeting.

Instructions

Please select the award for which you are submitting a nomination or application. Answer the award-specific questions carefully and upload any required documentation (CV, endorsements, letters of recommendation). All nominations must include endorsements as specified in the criteria. All nominations require a 300-500 word statement of the nominee's eligibility and merit.

- **For travel award nominations,** this statement should include what the nominee hopes to gain by attending, their financial needs, and their contributions to the meeting.
- **For recognition award nominations,** this statement should describe eligibility criteria and the nominee's contributions to the region, the NCURA organization, and the profession.

Preparation Tips for Questions you will be asked to answer:

Identify which award are you nominating an individual or group. Select from an award

listed above and refer to the Rainbow chart linked below to review application and eligibility requirements.

- If you are nominating a group: Please provide information requested below for the **lead group member** first and upload a PDF that lists **ALL** group members' information.
 - *Name, Title, Institution, Address, City/Town, State/Province, Zip Code, Email Address, Phone Number
 - *Be prepared to upload resumes/CV's as one single PDF, for all group members listed in the nomination
- If you are nominating an individual, please provide the name of the nominee's supervisor, including credentials, email address and phone number
- If you are nominating for a travel award, you will need the nominee's supervisor information including name, title, email address, and institution.

Is your nomination a self-nomination?

- If No, enter the nominator's information under Nominator Name, including Title, Institution, Address, City/Town, State/Province, Zip Code, Email Address, Phone Number

Attachments to prepare ahead of time:

- Attach the 300-500 word statement per all requirements in the Rainbow Chart
- Upload nominee CV/Resume (single PDF)
- Upload letters of support (single PDF) per requirements in the Rainbow Chart