REGIONALLY-ELECTED MEMBER TO THE NATIONAL BOARD

Description of Position: The Representative to the NCURA Board of Directors serves as a member of the national Board of Directors, the primary governing body of NCURA, which actively supports the mission and goals of the entire organization. This individual geographically represents Region IV on the National Board, and in concert with other Directors, controls and directs the affairs of the Council and determines its policies. Additionally, the elected is invited to serve on the Regional Board as an official voting member for a term concurrent with their National Board service. If they accept, in concert with other regional board members, they assist in directing the affairs of the Region.

Duration: Duration is a two-year term, serving on even calendar years from January through December.

Function of Position: The Representative to the NCURA Board of Directors geographically represents the region at a national level to support the mission and goals of the entire organization.

Essential Duties and Responsibilities: Duties associated with the national Board should be reviewed through the national office. With respect to regional responsibilities, the Representative to the NCURA Board of Directors may be invited to: serve as a member of Region IV Board; reports on activities or other issues, especially national initiatives, impacting the Region; reviews minutes, reports, special studies, petitions, and other documents brought before or provided to the Board; participates in special non-routine Regional Board working groups as needed; and designs, deliberates and reviews new policies and changes to existing policies as appropriate for the mission of the Region.

Time Commitment: Time commitment is approximately two to four hours each month outside of Board meetings. Additionally, attending National Board meetings of approximately seven days of travel and four to five meetings by phone; and, attending Regional Board meetings of approximately two days of travel and any needed meetings by phone.

Public Speaking: The Representative to the NCURA Board of Directors gives reports during various business meetings on a regional and national level.

Qualifications/Requirements
(1) Knowledge and/or Skills – Must have an understanding of the mission of NCURA. Should possess the ability to set aside personal and parochial concerns when in conflict while acting in the best interests of the Council. An understanding of the structure and workings of the Council as a whole is necessary, as is the ability for logical decision making. Good communication skills a plus. Ability to work within a team, demonstrating respect for all the players in the governance process is desirable.

(2) Education and/or Experience – Familiarity with research administration issues or specific expertise in a particular specialty area within the profession is desirable.

(3) Eligibility – Must be a member of Region IV.

Training and Support: Support from board members within the Region as well as from the National office. The Representative to the NCURA Board of Directors should review the Region IV administrative procedures.

Additional Information:
(1) Benefits – Benefits include professional development and recognition regionally and nationally within NCURA.

(2) Travel – Travel is required to attend Region IV Board meetings, the national NCURA meeting in Washington, D.C. and other national Board of Directors meetings as scheduled. Reimbursement for travel expenses for business meetings occurring in conjunction with the regional or national meeting are

not provided. Reimbursement for travel to other Board meetings may be supported from national or regional resources as appropriate.

Election Procedures: The Region IV Board Member is elected by the members of Region IV during elections in odd years according to voting procedures stipulated in the by-laws. The Board Member assumes office on January 1 of even calendar years.