

**NCURA Region IV
Spring 2007 Business Meeting
Nashville, Tennessee
May 16, 2007**

Chair Diane Barrett called the meeting to order at 8:45 a.m.

The minutes from the November 2006 Business Meeting held at the National Meeting were approved.

Treasurer's Report – Robert Aull

The region expended \$6,237 and took in \$182,044 for a net activity of \$175,807. The January 1, 2007 beginning cash balance was \$69,916 and the May 8, 2007 ending balance was \$245,723.

The Treasurer's Report was approved with no changes.

Regional Committee Reports

Nominations Committee – Bob Andresen

Members are Bob Andresen, University of Wisconsin-Madison, Chair; Lucy Mayhugh, Rush University Medical Center; Marjorie Piechowski, University of Wisconsin – Milwaukee

Region IV Election results are as follows:

Chair Elect: Sue Keehn

Treasurer: Robert Aull

Elected Members (At Large): Diane Meyer and Craig Reynolds

Regionally Elected Member to the National Board of Directors: Heather Offhaus

May 25, 2007 is the deadline for National Office nominations for Vice President/President, Secretary and Treasurer Elect.

Awards Committee – Jim Maus

Committee members are: Jim Maus, Washington University, Chair; Tamara Hill, University of Cincinnati; Barbara Crenshaw, University of Chicago; John Ruffolo, South Dakota State University; David Ngo, University of Wisconsin Madison; and Darlene Sayre, University of Wisconsin, Madison

The Awards Committee sent out a call for nominations on February 12, 2007 requesting nominations for the following awards.

- 1) Distinguished Service
- 2) The Kevin Reed Outstanding New Professional
- 3) Meritorious Contributions

Nominations for the Distinguished Service Award and the Kevin Reed Outstanding New Professional were received. After careful review of the application materials, the committee unanimously agreed that both nominees should receive their respective awards. The award recipients are:

Distinguished Service Award – Glenda Luecke, Washington University in St. Louis
Kevin Reed Outstanding New Professional Award – Christa Johnson, Southern Illinois University, Edwardsville.

Membership Committee – Diane Meyer

Committee Members are Diane Meyer, Iowa State University, Chair; Ann Smith, Michigan State University; Karen Spear, Methodist Research Institute; and Natalie Goodwin-Frank, Washington University.

Region IV has received 84 New Members and 10 Reinstated Members since the 2006 Annual Meeting.

Program Committee – Sara Streich

Sara thanked the membership for attending the meeting and announced that an evaluation form would be sent electronically. Sara also thanked the Program Committee for their hard work.

Communications Committee – Beth Seaton on behalf of Karen Spear

The Region IV Communications Committee welcomed three new members since the last Board meeting at the National meeting: Michelle Schoenecker of University of Wisconsin – Milwaukee, Jamy Rentschler of Iowa State University, and Craig Reynolds of Central Michigan University. This brings the total membership up to 13. An assistant to the webmaster to eventually succeed Christa and take over the website is sought.

Beth invited submission of articles for the Region IV Newsletter and asked that attendees share their meeting pictures with the Communications Committee via email for possible inclusion in future publications.

National Committee Reports

Regionally Elected Representative to the National Board -- Diane Barrett on behalf of Jim Casey

- The national office moved into its new office space at 1225 19th Street, Suite 850, in early January. Region IV, like the other regions, can use meeting space in the new national office. The telephone number remains the same.
- As of the December teleconference NCURA had 6,090 members.
- Over 50% of LDI graduates are involved at the regional or national levels.
- The Board decided to extend its contract with the Washington Hilton for another year, through 2011.

Nominating & Leadership Development Committee – Dave Lynch

Leadership Development Institute – Applications due May 25, 2007. Self-nominations invited.

There are currently 6 LDI graduates from Region IV.

Nominations were also requested for

- Catherine Core award recipients
- Distinguished Service award recipients
- Outstanding Research Administrator award recipient
- Candidates for VP, Secretary, Treasurer-elect, and two at large Board members

New Business

Region IV's new Travel Award was announced.

Site Selection – Glenda Luecke

The contract for the 2008 meeting to be held in Kansas City at the Marriot Country Club Plaza has been signed. The dates of the meeting will be May 2-6, 2008. The room rate will be \$124 single-quad.

The contract for the 2009 meeting with the Radisson University Hotel in Minneapolis has been signed. The meeting dates are April 26 – April 29, 2009. The room rate will be \$124 single/double occupancy. Normally, downtown properties do not offer shuttle services to and from the airport. The Radisson, however, has added a shuttle to transport attendees back and for the from the airport on the peak travel days of Saturday, Sunday and Wednesday. For local attendees and driving to the conference, valet parking is available at a reduced rate of \$5 per day.

The Committee also visited hotels in Cleveland in conjunction with the regional board meeting. The committee was sufficiently impressed with Cleveland and it's hotels to recommend the inclusion of that city in the selection of 2010 meeting sites, without need for site visit. It is anticipated that at least two current members will be part of next year's committee and there are sufficient floor plans, notes, and hotel contacts to make an informed decision between Cleveland and any other member-recommended site(s).

Recognition of Outgoing Region IV Board Members and Committee Chairs

The group recognized and thanked the outgoing Board and Committee Chairs for their hard work, and the gavel was passed from outgoing Chair Diane Barrett to Sara Streich.

The meeting adjourned at 9:05 a.m.

Submitted by

Michelle Meeks, Secretary

